

Columbia Public Library

Board Meeting

February 14, 2017

The February meeting of the Columbia Public Library was called to order at 7:05 by President Dan Brutton. In attendance were Chris Trowbridge, Rodney Schreckenberg, Shane Watson, Annette Bland, Kathleen Habermehl, Cindy Waldemer, Dan Brutton and Diane Stechmesser.

1. **Approval of Minutes** After reviewing minutes Shane Watson made motion to approve and Kathleen Habermehl seconded. Motion passed.
2. **Public Comment** No requests for comment.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed library's budget. Expenses have been reduced recently because of one less employee. Books and supplies were somewhat over budget but still in line with previous years. Chris Trowbridge made motion to approve report and Shane Watson seconded.
4. **Approval of Current Bills** Current bills were reviewed. Rodney Schreckenberg made motion to pay current bills and Kathleen Habermehl seconded. Motion passed.
5. **Library Director's Report** Director Annette Bland gave the Board an update on circulation numbers and new materials. The Library's Nook and Kindle will now be put into circulation.
6. **Old Business** The awning on the library's side door will be installed this month. The Board looked at library logo ideas. Three bids have been received for replacing front door to library and 2 bids for basement door. Estimated costs for front door with ADA equipment was \$1595 to \$2500 plus wiring costs. The basement door was priced at \$950 - \$997.
7. **New Business** Five applicants have applied for position of Assistant Director at this time. A patron who previously had been denied privileges to the library and had been reinstated recently caused concerns because of inappropriate internet sites patron was viewing. The Board discussed actions to be taken. A motion was made by Kathleen Habermehl and seconded by Cindy Waldemer to suspend patron's internet privileges for 3 months pending review by City Attorney. Motion passed. Annette informed Board that Candice Schuler would retire on June 30, 2017. Annette reviewed coming events at the Library and closure of Library on February 20th in observance of President's Day. Annette Bland and Rodney Schreckenberg discussed proposed budget changes for 2017/2018. The Board discussed ways to increase revenue and provide for staff salary increases. These included dues and subscription changes. The proposed budget will be submitted to City.
8. **Endowment Fund** At 8:35 President Brutton entertained motion to suspend regular meeting. Shane Watson made motion and Rodney Schreckenberg seconded. Shane Watson made motion to unsuspend the Endowment Fund meeting and Chris Trowbridge seconded. A bond had matured and Shane made motion to reinvest in Fannie Mae account. Rodney seconded. Motion passed. Shane made motion to suspend Endowment Fund meeting and Rodney seconded. Shane made motion to unsuspend regular meeting and Rodney seconded. Both motions passed. At 8:40 the regular meeting was reopened.
9. **Adjournment** Diane Stechmesser made motion to adjourn meeting and Kathleen Habermehl seconded. Motion passed. Meeting adjourned at 8:42.