

Columbia Public Library

Board Meeting

November 14, 2017

The November meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:00. In attendance were Rodney Schreckenberg, Kathleen Habermehl, Annette Bland, Shane Watson, Chris Trowbridge, Barry Krizan, Dan Brutton, Cindy Waldemer, and Diane Stechmesser.

1. **Approval of Minutes** Motion was made by Barry and seconded by Kathleen to approve minutes. Motion passed.
2. **Public Comment** No one submitted request for comment.
3. **Treasurer's Report** Rodney reported the budget was in good shape. Real estate tax monies would be coming in. Fines and fees numbers down. Both regular seasonal changes to budget.
4. **Approval of Current Bills** Rodney made motion to approve payment of bills. Kathleen seconded. Motion passed.
5. **Old Business**
 - New Library Trustee There is a possible new member to Board. The City would like new members to submit short bio. This request will be given to the interested person.
 - Corporation File Information was given to the office of Schorb and Schmershal. Papers were signed and a fee of \$61.00 will be paid.
6. **New Business**
 - Per Capita Continuing Education At the next staff meeting, there will be an online review focusing on safety in the library. The staff will attend a training session on active shooter training on Dec. 6th with city hall.
 - Holiday Closures The library will be closed Wed. Nov. 22 at 5:00, Thurs. Nov. 23rd and Fri. Nov. 24th for Thanksgiving holiday.
 - Christmas Lunch The Board will provide library staff with lunch before the Christmas holiday.
 - Employee Return Angela Crabtree has been released to return to work with some restrictions after neck surgery. Annette is working with city hall to cover compliance and work details.
 - Liability Insurance The Library Board is covered under the city's general liability policy. The library pays a portion of the premium.
 - Continuing Education Annette informed Board about Power Up Conference she and some staff members attended. This conference was presented by the Troy/Maryville/St. Jacob/Marine Chamber of Commerce. She felt this was a very beneficial conference and information would be shared with other staff members.
 - Friends of the Library The Friends group has donated \$1500.00 to date to the Daugherty Library. This money comes from all book sales.
 - Events Twenty-two library events have been scheduled for November.
 - Stats New Items 269, Circulation 6409
7. **Adjournment** Barry made motion to adjourn meeting. Diane seconded. Meeting adjourned at 7:25

Diane Stechmesser