

Columbia Public Library

Board Meeting

May 8, 2018

The May meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:00. In attendance were Annette Bland, Dan Brutton, Kathleen Habermehl, Rodney Schreckenberg, David Jackson, Barry Krizan and Diane Stechmesser.

1. **Approval of Minutes** Motion was made by Kathleen Habermehl and seconded by Rodney Schreckenberg to approve minutes. Motion passed.
2. **Public Comment** No request to address Board had been submitted.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed the report with the Board. Overall the Library expenses should be about \$40,000 less than budgeted. This is mainly due to less paid out in payroll with some staffing changes and vacancies. The Building Fund also looks good. Diane Stechmesser made motion to approve report. David Jackson seconded. Motion passed.
4. **Approval of Current Bills** Barry Krizan made motion to approve payment of current bills. Diane Stechmesser seconded. Motion passed.
5. **Correspondence** The Secretary read a Thank You card from the Library Director and staff for the treats the board provided during National Library Week.
6. **Old Business**
 - Retirement Annette Bland informed Board that Linda Steibel would be leaving. The Board approved motion made by Kathleen Habermehl and seconded by Barry Krizan to fund a gift card for \$100 and money needed for a cake and other items for staff party.
 - Patron Incident Notes of apology were received from two of the youths involved. Annette Bland will notify these two persons that they may return to the library.
 - Trustee Reappointment The City has approved reappointment to the Columbia Library Board of Dan Brutton, Cindy Waldemer and Chris Trowbridge for a term of three years.
 - Billboard Graphics for a billboard advertising the library are complete. At this time we are waiting for space to become available.
7. **New Business**
 - WiFi Hotspot Policy The Board reviewed policy recommended by Annette Bland. Kathleen Habermehl made motion to accept policy after approval by City Attorney. Barry Krizan seconded. Motion passed.
 - New Hires Kathleen made motion to approve Annette Bland's selection of two new hires for part time positions as Circulation Clerk/Office Manager. Rodney Schreckenberg seconded. Motion carried.
 - Fire Station Open House The Library was invited to this event. Staff passed out popcorn packages with library sayings.
 - Friends of the Library Additional funds were given to the Library to support the "Books for Babies" project, billboard campaign and signage for summer reading.
 - Donations/Memorials Memorial of \$10 for Rosa Rivera Crabtree and \$10 for Judith Krell
 - Stats New Items 324, Circulation 6611
8. **Adjournment** Diane Stechmesser made motion to adjourn meeting. Kathleen Habermehl seconded. Meeting adjourned at 7:40.

Diane Stechmesser