

Columbia Public Library

Board Meeting

October 10, 2017

The October meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:05. In attendance were Shane Watson, Kathleen Habermehl, Barry Krizan, Cindy Waldemer, Dan Brutton, Diane Stechmesser and library director Annette Bland.

1. **Approval of Minutes** Motion was made by Shane to approve minutes. Kathleen seconded. Motion passed.
2. **Public Comment** No one submitted request for comment
3. **Treasurer's Report** Board Treasurer was not present. Annette reviewed May – September deposits with Board.
4. **Approval of Current Bills** Current bills were reviewed by Board. Barry made motion to approve payment. Diane seconded. Motion passed.
5. **Old Business**
 - Severe Weather Shelter Policy The policy was read by Board. Diane made motion to approve the policy. Cindy seconded. Motion passed.
 - New Board Member The Board is still seeking another member after resignation of Krista Schoellhorn last month.
6. **New Business**
 - Per Capita Trustees Fact File was reviewed by Board. The issue of liability insurance for Board members was discussed. Annette will check with City to see if Board is covered under their policy.
 - Holiday Closure Library will be closed for Veteran's Day, Saturday Nov. 11th.
 - Corporation File Information was given to Elaine Schorb who will meet with Annette.
 - Fraud Alert A patron received phone call from someone posing as library staff member stating patron needed to pay fine and asking for credit card information. Police were notified.
 - Patron Issue A letter stating patron would no longer have internet privileges at the library because of inappropriate use, was read by Board. Kathleen made motion to send letter. Barry seconded. Motion passed.
 - Evaluation In January Annette will be doing annual staff evaluations.
 - Events 29 programs are scheduled for October. About 14 high school students volunteered to help with the Book Sale at Festifall.
 - Stats Annette posted 297 new items and a circulation of 6180 for month. She also included numbers showing this year's Summer Reading Program increased participation.
7. **Adjournment** Barry made motion to adjourn meeting. Cindy seconded. Meeting adjourned at 7:58. Board is reminded a group picture will be taken at November meeting.

Diane Stechmesser
Secretary