

Columbia Public Library

Board Meeting

February 13, 2018

The February meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:00. In attendance were Shane Watson, David Jackson, Rodney Schreckenberg, Annette Bland, Cindy Waldemer, Dan Brutton, Chris Trowbridge, Barry Krizan, Kathleen Habermehl and Diane Stechmesser.

1. **Approval Minutes** Motion was made by Barry and seconded by David to approve minutes. Motion passed.
2. **Public Comment** No one submitted request to comment.
3. **Treasurer's Report** Rodney reported the overall budget for the 2017/2018 fiscal year was over in revenue and under in expenses. The Board also reviewed the budget for the library building. This, too, was sound.
4. **Approval of Current Bills** Barry made motion to pay current bills. Cindy seconded. Motion passed.
5. **Correspondence** Annette stated the Columbia Public Library Endowment Association was reinstated. There was also notice from Edward Jones that the library investment account would now be on-line. A letter from Kara Richardson, part time library aide, informed Board she was resigning to continue her education. Her last day would be February 23, 2018. Circulation Clerk position will be posted on Monday.
6. **Old Business**
Per Capita Report Reports from the State Library indicate that funds for schools were recently released but no updates on funds for libraries yet.
7. **New Business**
Skillshare (E-Learning Platform) Crystal Snyder, Assistant Head Librarian, presented information to the Board about Skillshare, a universal and lifelong learning platform for library patrons and staff. After her presentation, the Board had some questions and ask Crystal to find answers and to compare costs and benefits to other companies of this kind. She will report back to Board.
Budget 2018/2019 The Board reviewed the proposed budget and made some changes including adding funds for the e-learning project and an app for mobile devices. Additional monies were allocated for books, a new computer and salary raises. Kathleen made motion to approve amended budget and Chris seconded. Motion passed.
DVD Procedure Annette proposed changing DVD return time to 2 weeks as is book return time. She also suggested adding "future changes will be done at the discretion of the Library Director" to avoid unnecessary Board action on minor items. Barry made motion to accept these changes. Diane seconded. Motion passed.
Jean Eckert Board discussed a suitable memorial for long time library Pre-K instructor, Jean Eckert. Annette will check on some of the suggestions.
Board Members Term Three members of the Board will have terms expiring at the end of April. All three have agreed to another term. Annette will submit their names to the Mayor.
Donations/Memorials The library received a \$20 memorial for Alan Schnur and \$100 donation from Columbia Women's Club.

School Visits Annette and Crystal will attend Open House events at Parkview and Eagleview Schools.

Events 31 events scheduled for February and 35 for March.

Closed Library will be closed on Monday February 19th for President's Day.

Stats New Items 312, Circulation 6373

8. **Adjournment** Diane made motion to adjourn. Rodney seconded. Meeting adjourned at 8:15.

Diane Stechmesser