

Columbia Public Library

Board Meeting

June 12, 2018

The June meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:00. In attendance were Rodney Schreckenber, Chris Trowbridge, Annette Bland, Dave Jackson, Dan Brutton, Kathleen Habermehl, Barry Krizan, Cindy Waldemer, and Diane Stechmesser.

1. **Approval of Minutes** Motion was made by Barry Krizan and seconded by Kathleen Habermehl to approve minutes. Motion passed.
2. **Public Comment** No requests to address Board had been submitted.
3. **Treasurer's Report** Treasurer Rodney Schreckenber presented a year end review of finances. He reported that everything was very close to amounts budgeted and the account had \$48,830.64 over what had been budgeted for year. The Building Fund was also in good shape. Diane Stechmesser made motion to approve financial report. Chris Trowbridge seconded. Motion passed.
4. **Approval of Current Bills** Library Director Annette Bland noted there were extra expenses this month due to start up of Summer Reading Program. Most of these expenses were covered by the Friends of the Library group. Also, there was a bill from Kone to restart elevator after storm outage. Barry Krizan made motion to approve payment of current bills. Cindy Waldemer seconded. Motion passed.
5. **Correspondence** Annette Bland read statement informing library of 2018 Per Capita Grant of \$13,585. The Gentes family sent a thank you letter to the library and staff for the Summer Reading Program.
6. **Old Business**
 - Billboard Campaign The ad for the library ran from May 14th – May 29th between 5:00am to 9:00am and 4:00pm – 7:00pm with 726 displays. Cost was \$71.00. This will be repeated at a later date.
 - Wifi Hotspots Devices are circulating and working well. Cost for two devices is \$60.00 per month.
7. **New Business**
 - Twigs Pastor Allynn Walker with Bethany Methodist Church inquired about setting up lunch tables for Twigs program in front of library. This would make it easier for volunteers to use library building to come inside for heat relief. The Board discussed this option. There were concerns about safety of children with the proximity of Metter Str. and congestion for library patrons. Annette Bland will discuss these concerns with Pastor Walker.
 - New Hire Circulation Clerk Caitlin Bromberger was hired for this position.
 - New Hire Circulation Clerk/Office Manager Susan Brewster was hired for this position.
 - IPLAR Illinois Public Library Annual Report is close to being completed. Barry Krizan made motion to allow Library Director to get approval from Board President/ Vice President when completed rather than waiting for full Board meeting. Diane Stechmesser seconded motion. Motion passed.

Patron Issue A note of apology was sent to library from another youth involved in graffiti incident. Rodney Schreckenber made motion for Library Director to send letter to family for youth's readmittance as had been done for the others involved. Cindy Waldemer seconded. Motion passed.

Maintenance Public Works Department recently repaired a sewer line on south side of building. This is another job they have assisted in for the library. Board agreed with Annette Bland that a Thank You and donuts would show our appreciation.

M.O.P.S Mothers of Preschoolers Group Annette Bland presented library information to this group on May 10th.

Columbia Women's Club Annette Bland presented to this group on May 24th.

Movies at Metter Library will be sponsoring an event on Aug. 24. The library will also be presenting at the September Chamber meeting. Board members are encouraged to attend.

Reading Takes You Everywhere This is the summer 2018 reading program. The library is able to offer 54 programs due to Friends of the Library funding.

Stats New Items 231, Circulation 7101

8. **Adjournment** Kathleen Habermehl made motion to adjourn meeting. Diane Stechmesser seconded. Meeting adjourned at 7:57.

Diane Stechmesser