

Columbia Public Library
Board of trustees Meeting
February 12, 2019

The February meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:00. Those in attendance included David Jackson, Rodney Schreckenberg, Annette Bland, Kathleen Habermehl, Diane Stechmesser, Dan Brutton, Chris Trowbridge, Cindy Waldemer, and Shane Watson.

1. **Approval of Minutes** Motion was made by Kathleen Habermehl and seconded by Rodney Schreckenberg to approve minutes.
2. **Public Comment** No requests were made to address the Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed the financial report. He remarked that the finances look good especially since monies from the collection of Real Estate Taxes has started to come in. Diane Stechmesser made motion to approve report. Chris Trowbridge seconded. Motion passed.
4. **Approval of Current Bills** After reviewing current bills, Cindy Waldemer made motion to approve payment. David Jackson seconded. Motion passed.
5. **Old Business**
 - Bench On February 12 an order for outdoor bench was placed with Ornamental Iron of Columbia.
 - Signage A bid from Laux Graphics was submitted. Library Director Annette Bland will meet with Kathleen Habermehl and Diane Stechmesser to review this bid and the previously submitted bid from Summit Graphics and report back to Board at the next meeting. A mockup of sign was also suggested to help make this decision.
6. **New Business**
 - Staff Development The library will be incorporating story times that focus on families with sensory needs starting in the fall. To prepare for this, the Library Director would like to offer a training session for the staff. This training is being offered by the State Library at no cost. In order to do this the library would need to be closed on Friday March 22nd from 12:00 – 4:00. Diane Stechmesser made motion to allow library to be closed for this purpose. Chris Trowbridge seconded. Motion passed. Board recommended the Library Director send information about this training to other libraries in the area and to local school librarians. It was also suggested a notice be placed in local papers about this closure and reason for closure. Providing lunch was discussed and details will be finalized at next meeting.
 - Board Orientation Opportunity The Board was informed of a Library Trustee Forum Workshop offered on March 9.
 - Legislative Meet-Up ILA spokesperson talked about IMLS (Institute of Museum and Library Services) funding and concerns about elimination of those funds, as well as increases in minimum wage. As of now IMLS is funded until September 2019.
 - Library Card Program The Friends of the Library will assist with the cost of non-resident library cards. Patrons will pay 10% of current cost and the FOL will cover remaining portion.

Evaluations Library Director Annette Bland notified Board that evaluations of staff are completed. She also complimented staff as an exceptional group who play an instrumental part in making the library successful.

Budget Review The budget for 2019/2020 will be reviewed by the Library Director and Treasurer. One of the main items to be addressed on budget include the leaking library roof. They will review submitted bids. Improving security with new cameras was also discussed.

Coming Events The new pamphlet for coming events for March, April, May was made available to the Board.

Stats 343 new items, 7135 items circulated in January

7. **Adjournment** Chris Trowbridge made motion to adjourn. Diane Stechmesser seconded. Motion passed. Meeting adjourned at 7:48.

Diane Stechmesser
Secretary