

Columbia Public Library

Board Meeting

October 9, 2018

The October meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:03. In attendance were Barry Krizan, Kathleen Habermehl, Annette Bland, Chris Trowbridge, Diane Stechmesser, Dan Brutton and Shane Watson.

1. **Approval of Minutes** Motion was made by Kathleen Habermehl and seconded by Barry Krizan to approve minutes. Motion passed.
2. **Public Comment** No request to address Board had been submitted.
3. **Treasurer's Report** Because the Treasurer was not in attendance, report will be reviewed at next meeting.
4. **Approval of Current Bills** After reviewing current bills, Kathleen Habermehl made motion to approve payment. Diane Stechmesser seconded. Motion passed.
5. **Correspondence** Secretary Diane Stechmesser read Thank You note from Stephanie DuVall for the flowers sent by the Board for her sister's funeral.
6. **Old Business**

Building Signage Sign for front of building has been approved with lighting if we choose to add. Signs for sides of library was discussed. Board suggested Library Director Annette Bland get recommendations from sign company.

Telecommunications At last meeting the Board had questions about increase in YTD. Annette Bland explained this was due to change in new bundle package.

Online and Internet Annette Bland explained this expense will now be paid yearly instead of quarterly.

Lighting Upgrade Ameren has offered libraries a grant to upgrade lighting replacing 32 watt lamps with new 15 watt lamps. Projected savings should be approximately \$3,000 per year.

Security Camera Visionable has made some minor adjustments to current system which should hold system over until next fiscal year when we can budget for new equipment.

ARSL Conference Annette Bland thanked Board for allowing her and Assistant Director Crystal Snyder to attend conference held in Springfield on September 13 – 15th. They attended 15 sessions and came away with much information.

Chamber of Commerce Annette Bland and Crystal Snyder presented at the September Chamber meeting. Board Member Kathleen Habermehl was also in attendance.

Members Day Stephanie DuVall, Angela Crabtree and Annette Bland attended this event in Effingham. Nine sessions were covered as well as meeting staff from IHLS.

Roadside Training A need was seen to offer more continuing education for southern Illinois. A committee was formed and "Roadside Training" was introduced. "Librarian's Guide to Homelessness" was first event. The next session will be in January.

Per Capita Trustees will review 3 chapters in the Trustee Facts and File Third Edition in November and 2 chapters in December. Library staff and trustees will familiarize themselves with services provided by the Illinois Veterans' History Project. Staff and Trustee Kathleen

Habermehl will complete education program on meeting the needs of patrons with challenges or disabilities.

Library Social Event is scheduled for November 30th at the home of Kathleen Habermehl.

7. New Business

Current Promotions Great American Read a PBS promotion, Banned Books Week and Bully Prevention Month are currently spotlighted at the library.

Stats 6582 items circulated, 267 new items added in September.

8. **Adjournment** Diane Stechmesser made motion to adjourn meeting. Chris Trowbridge seconded. Meeting adjourned at 7:35.

Diane Stechmesser
Secretary