

Columbia Public Library

Board Meeting

November 13, 2018

The November meeting of the Columbia Public Library was called to order at 7:00 by President Dan Brutton. Those in attendance included Shane Watson, David Jackson, Kathleen Habermehl, Cindy Waldemer, Dan Brutton, Annette Bland and Diane Stechmesser.

1. **Approval of Minutes** Motion was made by Shane Watson and seconded by Kathleen Habermehl to approve minutes. Motion passed.
2. **Public Comment** No requests to address Board had been submitted.
3. **Treasurer's Report** Report not received from City. Board will review at next meeting.
4. **Approval of Current Bills** Library Director Annette Bland noted the increased amount this month was due to cost of on-line internet services paid annually and payment for replacement of fire/door alarm. Diane Stechmesser made motion to pay current bills. Kathleen Habermehl seconded. Motion passed.
5. **Old Business**
 - Building Signage Project still in progress.
 - Bench Project still in progress.
6. **New Business**
 - Staff Christmas Bonus Board agreed to give library staff Christmas bonus. Kathleen Habermehl made motion to approve this expenditure. David Jackson seconded. Motion passed.
 - New Year's Eve Early Closure Diane Stechmesser made motion to allow library to close at 5:00 on Monday December 31. Cindy Waldemer seconded. Motion passed.
 - Closed Meeting Review This review was tabled until next month.
 - Board Orientation Per Capita grant requirements - Board reviewed Chapters 6 -8. Next month Chapters 9 and 10 will be reviewed. Additional requirements - review of Chapter 8 Public Services and the Illinois Veteran's History project. Discussion also included information on inclusion of special needs children at library programs. Kathleen Habermehl reported on webinar on this issue.
 - Library Social Library Board, staff and guests are invited to meet at Kathleen Habermehl's house on Friday, November 30.
 - Stats New items 296, Circulation 6656
7. **Adjournment** Diane Stechmesser made motion to adjourn. Cindy Waldemer seconded. Meeting adjourned at 7:45.

Diane Stechmesser