

Columbia Public Library
Board of Trustees Meeting

May 14, 2019

The May meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:00. Those in attendance included Dan Brutton, Rodney Schreckenberg, Annette Bland, Diane Stechmesser, Chris Trowbridge, David Jackson, Cindy Waldemer, and Crystal Snyder.

1. **Approval of Minutes** The minutes of the April meeting were reviewed by Board. Rodney Schreckenberg made motion to approve minutes. Chris Trowbridge seconded. Motion passed.
2. **Public Comment** No requests had been made to address the Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg stated all items were under or close to budgeted amounts. The book budget had been increased. Overall excellent condition. David Jackson made motion to approve report and Diane Stechmesser seconded. Motion passed.
4. **Approval of Current Bills** Diane Stechmesser made motion to approve payment of current bills. David Jackson seconded. Motion passed.
5. **Correspondence** Library Director Annette Bland read letter from library patron which thanked the staff on their friendly and helpful assistance. The Secretary of State's office sent a letter stating the importance of encouraging everyone to complete census report. This helps increase library funding. The Director voiced concern after receiving notice from KONE elevator company about a yearly 4% increase in maintenance costs. She will check with City and other companies for comparison.
6. **New Business**
 - Human Trafficking Law A new law went into effect January 1, 2019. It requires the organizers of public gatherings to post a notice to help victims. These notices include a toll-free number and are also printed in Spanish. The notices will be posted around the library and in the park where many library events take place.
 - Trustee Appointments Trustees Barry Krizan, Diane Stechmesser and David Jackson terms expired April 2019. Chris Trowbridge made motion to reinstate these Trustees. Cindy Waldemer seconded. Motion passed.
 - New Hires The Library Director asked for approval of two new hires. These are part time employees and there will be no change to the budget. Cindy Waldemer made motion to approve hiring Cindy McMullan and Janese Sondag. Chris Trowbridge seconded. Motion passed.
 - Event Registration Assistant Director Crystal Snyder spoke to the Board about a new on-line registration platform that has been introduced. This will allow families to register online for upcoming library events. This will make registering more convenient for patrons and free up the staff from that task. The platform was launched on May 8th and over 100 people have already registered. Annette Bland complimented Crystal on spear heading this project and all the other programs she oversees. Because of this Crystal has been nominated for the Crosman Memorial Award which honors people who have accomplished a great deal in a short time. Crystal went on to discuss the Summer Reading Program. Visits will be made to local schools encouraging participation. Crystal has been promoting businesses to sponsor the summer program with donations. Those participating will have names placed on back of t-shirts. The first 350 kids to

sign up for the Summer Reading Program will received this t-shirt. The kids will be encouraged to wear their t-shirt to all library events. Crystal also showed the Board woven library bags with the Columbia Public Library logo. These will replace plastic bags and work on more “branding” of the library logo.

June Meeting Crystal will be attending the June meeting of the Board in Annette’s absence.

Stats April 2019 Circulation 6553, April 2018 6322

7. **Adjournment** Diane Stechmesser made motion to adjourn meeting. David Jackson seconded. Motion passed. Meeting adjourned at 7:35.

Diane Stechmesser

Secretary