

Columbia Public Library
Board of Trustees Meeting

August 13, 2019

The August meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:00. Those in attendance included Shane Watson, David Jackson, Rodney Schreckenberg, Dan Brutton, Annette Bland, Barry Krizan, Diane Stechmesser, Kathleen Habermehl, Cindy Waldemer, and Chris Trowbridge.

1. **Approval of Minutes** Kathleen Habermehl made motion to approve July minutes. Shane Watson seconded. Motion passed.
2. **Public Comment** No requests to address the Board had been made.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed report with Board. There was a discussion about the amount listed under Buildings and Improvements. Library Director Annette Bland will check to see if the monies should be listed in the Building Fund account. Concerns were also raised about amount listed under Fees and Fines. Board will revisit this at the next meeting. Diane Stechmesser made motion to approve report. Cindy Waldemer seconded. Motion passed.
4. **Approval of Current Bills** Barry Krizan made motion to approve payment of current bills. Chris Trowbridge seconded. Motion passed.
5. **Correspondence** There was no correspondence.
6. **Old Business**
 - Bench Bench is completed, and installation is pending due to need for a concrete pad. The Board discussed size of pad needed and location of new bench.
 - Signage The project is completed. Board members were photographed in front of sign. Some adjustments were made to sign's placement and some paint is still needed. Board and the public were pleased with outcome.
 - Roof City Council approved roof repair at their August meeting. No timeline at this point.
7. **New Business**
 - Basement Door Project completed. Panic bar included; dead bolt removed.
 - Trees Five trees will be cut back by Columbia Tree Service.
 - Video Cameras Installation completed. Replacement camera for basement, which was not included in original bid, was added.
 - Board Orientation Trustees reviewed Chapter 11 of Trustees Fact File per Capita Grant Requirements 2020. This chapter focused on fundraising. Our library has been well taken care of due to the efforts of the Friends of the Library group. In September Trustees will complete one free on-line class focusing on organizational management. Library Director will email recommendations from Illinois Heartland Library System to Board members.
 - Lynda.com Database is now available. The library hosted a C.R.O.W.N meeting and there was much interest. Staff from City Hall are also planning to use this. There is community interest.
 - Sensory Story Time Crystal and Stephanie have been attending training sessions to facilitate library visits/story time with families of children who are over stimulated by environmental

stimuli. A pilot program has been designed and will be offered one Sunday a month for three months.

Friends of the Library The Friends will be supporting the lease of Mobile S.T.E.M Labs for one year. These kits will contain curriculum and instructions and will be used for S.T.E.A.M activity programs as well as passive programs.

Pop-Ups The first pop-up was at Marie's Ice Cream and 4 cards were made.

Stats New Items 275, July 2019 Circulation 9891, July 2018 8162

8. **Adjournment** Diane Stechmesser made motion to adjourn meeting. David Jackson seconded. Meeting adjourned at 7:35. Next Meeting is Tuesday, September 10, 2019.

Diane Stechmesser

Secretary