

Columbia Public Library  
Board of Trustees Meeting  
September 10, 2019

The September meeting of the Columbia Public Library Board was called to order by president Dan Bruton at 7:00. Those in attendance included Shane Watson, Dan Bruton, David Jackson, Kathleen Habermehl, Cindy Waldemer, Barry Krizan, Annette Bland and Diane Stechmesser.

1. **Approval of Minutes** Kathleen Habermehl made motion to approve August minutes. David Jackson seconded. Motion passed.
2. **Public Comment** No requests were made to address the Board.
3. **Treasurer's Report** Annette Bland reviewed report with Board. Diane Stechmesser made motion to approve report. Shane Watson seconded. Motion passed.
4. **Approval of Current Bills** Barry Krizan made motion to approve payment of current bills. Diane Stechmesser seconded. Motion passed.
5. **Correspondence** No correspondence
6. **Old Business**
  - Bench Installation should be completed by October.
  - Roof Project Glandt Roofing has submitted all paperwork needed for project.
7. **New Business**
  - Amazon Music Some charges were accidentally added to library account. This was corrected.
  - Fines There were some questions about the amount collected for fines at last Board meeting. Annette Bland explained the lower amount collected and, per Board suggestion, is now using a Daily Transaction Report.
  - Patron Issues Two juveniles entered the basement without permission in violation of posted library rules. Parents have been notified with request for letter of apology before allowing reentry to library. Also, an adult patron with several documented disturbances in the library, has received letter informing patron that their actions were found to be in violation of the "Behavior in the Library" policy. The Board voted to suspend library privileges for three months. After this time any other inappropriate behaviors would result in loss of library privileges. Kathleen Habermehl made this motion. Cindy Waldemer seconded. Motion passed.
  - Trooper Nick Hopkins T-shirts The library will offer purchase of the shirt until September 18<sup>th</sup>.
  - Columbia High School Cheer After Board discussion, it was agreed to offer color printing about this event to organizers at \$0.25 per copy.
  - Board Orientation There was discussion on Organizational Management information for Per Capita Grant.
  - Property The Board discussed the availability of property adjacent to library. Annette Bland will check status with realtor.
  - Stats New Items 297, Circulation 7741
8. **Adjournment** Diane Stechmesser made motion to adjourn. David Jackson seconded. Motion passed. Meeting was adjourned at 8:00.

Diane Stechmesser, Secretary