

Columbia Public Library  
Board of Trustees meeting

November 12, 2019

The November meeting of the Columbia Public Library Board was called to order by President Dan Brutton at 7:04. Those in attendance included Shane Watson, Kathleen Habermehl, Annette Bland, Rodney Schreckenber, Dan Brutton, Cindy Waldemer, and Diane Stechmesser.

1. **Approval of Minutes** Shane Watson made motion to approve minutes from last month's meeting. Rodney Schreckenber seconded. Motion passed.
2. **Public Comment** No requests to address Board had been made.
3. **Treasurer's Report** Treasurer Rodney Schreckenber reviewed report. Real Estate taxes continue to come in. Overall budget in great shape. Diane Stechmesser made motion to approve report. Kathleen Habermehl seconded. Motion passed.
4. **Approval of Current Bills** Shane Watson made motion to approve payment of current bills. Diane Stechmesser seconded. Motion passed.
5. **Old Business**  
Roof Repair An additional cost of \$1,221.37 was needed to complete project due to extra materials used to correct slope of roof.
6. **New Business**  
Sarah Arendell/Foundation Investments Sarah Arendell gave Board an overview of current Library investments. These funds are held in very conservative portfolios. She suggested some slight changes which Treasurer Schreckenber will review and report back to Board at next meeting.  
Board Orientation Library Director Annette Bland reviewed Per Capita requirement "Trustees Fact File Fourth Edition" Chapter 3 Personnel, Chapter 12 Advocacy, Chapter 13 Public Relations and Chapter 14 Trustee Continuing Education. Board was assigned Chapter 14 and Appendices A-G for December meeting.  
Patron Issue Columbia Police were contacted after continued disruptive behavior from group of teens. Police spoke to individuals and their parents. They have been banned from library until November 22<sup>nd</sup>.  
Volunteer Injury A teen volunteer cut his hand accidentally while helping at Library event. 911 was called and he was taken by grandmother to ER. Surgery was required. City Hall was notified.  
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Food for Fines 326 items were collected during October.  
Stats New Items 500+, Circulation 7618
7. **Adjournment** Shane Watson made motion to adjourn meeting. Kathleen Habermehl seconded. Meeting adjourned at 7:40.

Diane Stechmesser

Secretary