

Columbia Public Library
Board of Trustees Meeting

January 14, 2020

The January meeting of the Columbia Public Library Board was called to order by President Dan Bruton at 7:00. Those in attendance included Barry Krizan, Chris Trowbridge, Shane Watson, Dan Bruton, Rodney Schreckenberg, Annette Bland, Diane Stechmesser and Kathleen Habermehl.

1. **Approval of Minutes** Barry Krizan made motion to approve minutes from last month's meeting. Chris Trowbridge seconded. Motion passed.
2. **Public Comment** No requests had been made to address Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed report and stated almost all of the Real Estate taxes have been collected. Expenses and budget were in good shape with no problems. Diane Stechmesser made motion to approve report. Shane Watson seconded. Motion passed.
4. **Approval of Current Bills** Barry Krizan made motion to approve payment of current bills. Rodney Schreckenberg seconded. Motion passed.
5. **Correspondence** Library Director Annette Bland reported she received the Per Capita check.
6. **New Business**

Print Policy The Board reviewed the proposed policy for use of library photocopier including payment for services. Kathleen Habermehl made motion to approve policy. Diane Stechmesser seconded. Policy will be reviewed in future if any adjustments need to be made.

Roof A section of the library roof leaked after recent heavy rains. Repairs are needed. Roof materials should be under warranty.

Minimum Wage Annette Bland presented information to the Board about how the increase in the minimum wage would affect the next and future year's budget. She suggested a committee be formed to review wages and make recommendations to the Board for addressing these issues. Committee members include Shane Watson, Dan Bruton and Annette Bland.

Calendar Year 2020 Holiday Closures A list of dates for closing the library on holidays was presented to the Board.

Calendar Year 2020 Regular Board Meeting Dates A list of future Board meeting dates was presented to the Board.

Friends of the Library The Friends of the Library will conduct a winter book sale on January 30th, 31st and February 1st. The sale will be held in library basement.

Library Crawl Visit at least 5 of the 52 participating libraries between January 10th – 27th and be entered to win St. Louis Blues items or Schnuck's gift card.

Bathroom Gender-neutral signage will be placed on single use bathrooms to comply with new Illinois law. One bathroom will be designated for staff only use.

Census Library Director Annette Bland shared information on the importance of getting an accurate count of citizens to increase funding for libraries and support services.

Board Orientation Macmillan Publishers has put restrictions on eBook content. Other publishers are taking note. This could create a hardship for all libraries and their patrons.

2020 PLA Conference The Public Library Association conference will be held in Nashville, TN. Assistant Director Crystal Snyder received notice that she had been approved for a PLA Grant of \$1500. The Board had already approved a budget of \$1800 for the conference. This will allow Crystal and another staff member to both attend.

Stats December items circulated 6255, New items added to collection 186.

7. **Adjournment** Kathleen Habermehl made motion to adjourn meeting. Shane Watson seconded. Meeting adjourned at 7:30. Next meeting is Tuesday, February 11, 2020.

Diane Stechmesser

Secretary