Columbia Public Library

Board Meeting

September 12, 2017

The September meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:02. In attendance were Annette Bland, Rodney Schreckenberg, Kathleen Habermehl, Dan Brutton, Chris Trowbridge and Diane Stechmesser.

1. **Approval of Minutes** Motion was made by Kathleen to approve August minutes. Chris seconded. Motion passed.
2. **Public Comment** No one was present for comment.
3. **Treasurer's Report** Rodney, Board Treasurer, reviewed the Library's budget and the Library building fund. Both were on target for the month.
4. **Approval of Current Bills** After Board reviewed current bills, Diane made motion to approve payment. Kathleen seconded. Motion passed.
5. **Correspondence** Annette read letter from Krista Schoellhorn stating she would be resigning from the Board. A replacement will be sought.
6. **Old Business** The new **Circulation Clerk/Programmer**, Kara Richeson, began her employment September 11, 2017. The Board reviewed wording for the **Severe Weather Shelter policy**. The Board suggested slight changes and authorized Annette to purchase a weather radio to be used during storms.
7. **New Business** Annette attended **continuing education** classes, the Rotary conference on leadership and IPMG (Insurance Program Managers Group) seminar. **First National Bank** has posted Library information on their marquee. The Board reviewed the state library literacy information. This included story kits that were ordered and adult literacy volunteer information. This is a **2018 Per Capita** requirement. Kathleen made a motion to appoint Diane as **F.O.I.A.** officer for coming year. Rodney seconded. Motion passed. **T.A.B.** (Teen Advisory Board) held its first meeting. A flyer promoting this group will be circulated. A **book sale** will be held October 1st at FestiFall. **Stats** for the month include 306 New Items and 7138 Circulation.
8. **Adjournment** Kathleen made motion to adjourn. Diane seconded. Meeting adjourned at 7:45.

Diane Stechmesser