

Columbia Public Library
Board of Trustees Meeting

January 12, 2021

The January meeting of the Columbia Public Library was called to order at 7:00 by President Dan Bruton. Those in attendance included Rodney Schreckenberg, Cindy Waldemer, Barry Krizan, Annette Bland, Diane Stechmesser, David Jackson, and Kathleen Habermehl.

1. **Approval of Minutes** Barry Krizan made motion to approve minutes. Kathleen Habermehl seconded. Motion passed.
2. **Public Comment** No requests were made to address the Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed report with Board. Because of personnel changes at City, Real Estate revenue was not listed. Overall expenses are below budget and net income is above budget. Diane Stechmesser made motion to approve report. Cindy Waldemer seconded. Motion passed.
4. **Approval of Current Bills** Barry Krizan made motion to approve payment of current bills. Diane Stechmesser seconded. Motion passed.
5. **New Business**
 - COVID-19 Updates Reported cases in Monroe County 3356. Reported deaths 62.
 - IHLS One of the delivery drivers tested positive for Covid. Monroe Co. Health Department was notified and due to short length of time driver was in Library and mask wearing by all in the building, no further precautions were necessary.
 - HVAC Repair Bids were received from 3 different companies for repair/replacement of heat exchanger/unit in Kids Room and basement. A & H Mechanical Contracting of Collinsville was selected because of significant cost savings. David Jackson made motion to approve hiring A & H for repairs. Cindy Waldemer seconded. Motion passed.
 - Building Maintenance Library Director Annette Bland reviewed some maintenance items that had recently been completed. A motion was made by Diane Stechmesser to approve up to \$2,500 for installation of glass to cover circulation desk counter and any additional improvements in current surface of desk. Kathleen Habermehl seconded. Motion passed.
 - AARP Tax Service The AARP Tax Service was cancelled for this year. Plans are to continue in 2022.
 - Continued Education Annette Bland reviewed information received from Monroe County Health Department Administrator, John Wagner, about Covid vaccines at recent Rotary meeting. She also participated in several library webinars.
 - F.O.I.A. Request LocalLabs requested information about Library Board members' term, pay, and email. They publish Prairie State Wire which reports and informs public on local government activities.
 - PC's for People The Board discussed partnering with Girl Scouts of So. Illinois, Leadership Council of Southwestern Illinois, and Urban League of Metropolitan St. Louis to provide low-cost computers to people in need. The Library would help market the program and provide a place for event to take place.

Budget Item Questions Annette Bland reviewed some questions on item placement on Library Budget that were discussed with then director Nicole Guile, who is no longer with City. The City has a new system. Dues and Subscriptions will be over budget this year due to the new online newspaper and Lynda.com that was renewed due to Covid. Annette also reviewed some items on 2022 budget.

Stats December items circulated 5513, New items 294.

6. The Board and Library Director commended Assistant Director Crystal Snyder for all her work and innovation and the entire staff for work done during the Covid months.
7. **Adjournment** Diane Stechmesser made motion to adjourn meeting. Cindy Waldemer seconded. Meeting adjourned at 7:40. Our next meeting is Tuesday, February 9. 2021.

Diane Stechmesser

Secretary