

Columbia Public Library
Board of Trustees Meeting

March 9, 2021

The March meeting of the Columbia Public library was called to order at 7:00 by President Dan Bruton. Those in attendance included Barry Krizan, Cindy Waldemer, Dan Bruton, Shane Watson, Kathleen Habermehl, Annette Bland, Diane Stechmesser and Chris Trowbridge.

1. **Approval of Minutes** Shane Watson made motion to approve February minutes. Kathleen Habermehl seconded. Motion Passed.
2. **Public Comment** No requests were made to address the Board.
3. **Treasurer's Report** Treasurer did not receive numbers from City. No report at this time.
4. **Approval of Current Bills** Kathleen Habermehl made motion to approve payment of current bills. Chris Trowbridge seconded. Motion passed.
5. **New Business**
 - Covid Updates Reported cases in Monroe County 4110. Reported deaths 94.
 - Building Maintenance HVAC maintenance contracts, façade repairs, Knox box project and improved lighting in children's department in process. Feasibility of solar panels was discussed. More information forthcoming. Additional security camera near entrance completed.
 - Cards for Kids Act Policy The Board reviewed policy. Diane Stechmesser made motion to approve policy. Barry Krizan seconded. Motion passed.
 - Continuing Education Library Director Annette Bland listed Rotary and Chamber Meetings, Directors Chat and Members Matters events attended by staff.
 - Illinois Heartland Library System The Library system has changed quarantine time from 72 to 48 hours. We now quarantine items for three days.
 - Families First Coronavirus Response Act The FFCRA has been extended for city employees.
 - Basement Use There is interest in use of library basement by local groups. A plan and procedures will be proposed at our next meeting.
 - Illinois Library Laws and Rules Three Board members received the updated copies. More are available if needed.
 - Per Capita Grant Submitted on February 27, 2021.
 - Summer Reading Plans and procedures for implementing this year's program will be reviewed.
 - Volunteers Student volunteers would follow present Covid guidelines while in Library.
 - Mask Requirement Crystal Snyder will be allowed to remove her mask while in her office with door closed when working on online programs.
 - Cell Phone Reimbursement Policy Board discussed this and will review policy in April.
 - Budget FY2022 Treasurer and Director will update and submit to City Hall.
 - Board Orientation Information about ILA workshop was shared with Board.
 - Stats February circulation 5839, New items 281
6. **Adjournment** Diane Stechmesser made motion to adjourn meeting. Cindy Waldemer seconded. Meeting adjourned at 7:45. Next meeting is Monday April 13th.

Diane Stechmesser * Secretary