

Columbia Public Library
Board of Trustees Meeting
May 11, 2021

The May meeting of the Columbia Public Library was called to order at 7:00 by President Dan Brutton. Those in attendance included Rodney Schreckenberg, Barry Krizan, Dan Brutton, Chris Trowbridge, Kathleen Habermehl, Diane Stechmesser, David Jackson, Annette Bland, Cindy Waldemer, and Shane Watson.

1. **Approval of Minutes** Rodney Schreckenberg made motion to approve minutes. Cindy Waldemer seconded. Motion passed.
2. **Public Comment** No requests were made to address the Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed report with Board. Revenue is coming in close to budget. Overall we are significantly below budget for expenses. Diane Stechmesser made motion to approve the report. Kathleen Habermehl seconded. Motion passed.
4. **Approval of Current Bills** Kathleen Habermehl made motion to approve payment of current bills. Chris Trowbridge seconded. Motion passed.
5. **New Business**

Covid Guidelines for Summer Programs The Board discussed the proposed Covid-19 precautions for outdoor summer events following current guidance from the CDC and Illinois and Monroe County recommendations. Kathleen Habermehl made motion to approve proposed guidelines. Shane Watson seconded. Motion passed.

Edward Jones Endowment Fund A future meeting with Sarah Arendell will be scheduled.

Building Maintenance The Board reviewed the HVAC preventative maintenance bids and made decision to use Reinhold, a local business. Diane Stechmesser made motion to accept Reinhold HVAC maintenance bid. Rodney Schreckenberg seconded. Motion passed.

Tutoring The Board agreed that the guideline of one-hour visits to the library be changed to allow a teacher tutoring separate children, two hours, one hour for each child.

Library Pre-K Program The Board discussed reinstating the Pre-K program this fall with a limit of 10 children from 9:30 – 11:00. This is for 3 to 4 years of age. Safety guidelines were also discussed.

Board Orientation There is an ILA Trustee Workshop on Saturday May 15th from 9:00 - 12:00 via Zoom.

Trustee Reappointment An error was made last month in names for reappointment. The names should have read Kathleen Habermehl, Rodney Schreckenberg, Shane Watson. All agreed to continuing their service for another term.

Stats April Circulation 5278, New Items 345, Original Cataloged Items 61, Library Card Holders 2089

Diane Stechmesser made motion to suspend regular Board meeting in order to resume Endowment Fund meeting. Shane Watson seconded. Motion passed. After Endowment Fund meeting, David Jackson made motion to unsuspend regular meeting. Cindy Waldemer seconded. Motion passed.

6. **Adjournment** Diane Stechmesser made motion to adjourn meeting. Rodney Schreckenberg seconded. Meeting adjourned at 7:55.

Diane Stechmesser
Secretary