

Columbia Public Library  
Board of Trustees Meeting

June 8, 2021

The June meeting of the Columbia Public Library was called to order at 7:00 by President Dan Brutton. Those in attendance included Annette Bland, Dan Brutton, Rodney Schreckenberg, Diane Stechmesser, Kathleen Habermehl, Shane Watson, and Barry Krizan.

1. **Approval of Minutes** Kathleen Habermehl made motion to approve the May and the Endowment meeting minutes. Shane Watson seconded. Motion passed.
2. **Public Comment** No requests were made to address the Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed the Fiscal Year 2020/2021 end report. Overall expenses were below budget. The Library will bank \$55,000 as a result. The end of year report for the Building Fund also showed banking \$19,000 due to being under budget. Diane Stechmesser made motion to approve report. Kathleen Habermehl seconded. Motion passed.
4. **Approval of Current Bills** Barry Krizan made motion to approve payment of current bills. Rodney Schreckenberg seconded. Motion passed.
5. **New Business**
  - Edward Jones Endowment Fund Sarah Arendell will attend the July 13<sup>th</sup> Board meeting.
  - Building Maintenance The leak in the roof is still present. Lakeside Roofing has been notified but has not responded at this time. Tim Ahrens, Assistant City Engineer, has also been notified. Lighting in children's department begins in July. Knox Box project begins in July. Façade repairs are completed.
  - COVID Mask Requirements Decision was made to continue to require mask wearing inside library building until the state moves to Phase 5. Outdoor activities will not require mask wearing.
  - COVID Guidelines for Basement Use The Board reviewed the revised guidelines for groups using basement. Shane Watson made motion to approve revised guidelines. Diane Stechmesser seconded. Motion passed.
  - Illinois Public Library Annual Report Library Director Annette Bland is currently working on IPLAR. It is due July 1, 2021.
  - Janese Sondag Janese's last day is June 16<sup>th</sup>. The Board approved gift of lunch/dinner.
  - City Visit Mayor Robert Hill and City Manager Doug Brimm will visit Library June 9.
  - Family Medical Leave Annette Bland notified Board she may need a leave of absence due to her mother's health concerns.
  - STATS May Items Circulated 5412, New Items Added 217.
6. **Adjournment** Barry Krizan made motion to adjourn meeting. Diane Stechmesser seconded. Meeting adjournment at 7:40. Our next meeting is Tuesday, July 13, 2021.

Diane Stechmesser

Secretary