

Columbia Public Library
Board of Trustees Meeting

July 13, 2021

The July meeting of the Columbia Public Library was called to order at 7:03 by President Dan Brutton. Those in attendance included Cindy Waldemer, Rodney Schreckenberg, Annette Bland, Chris Trowbridge, David Jackson, Diane Stechmesser, and Shane Watson.

1. **Approval of Minutes** Motion was made by Chris Trowbridge and seconded by Rodney Schreckenberg to approve minutes from the regularly scheduled June Board meeting and the special meeting of June 12, 2021. Motion passed.
2. **Public Comment** No requests were made to address the Board.
3. **Treasurer's Report** Treasurer Rodney Schreckenberg reviewed the first month of the new fiscal year. He noted that figures for interest and fees need some adjustment. Diane Stechmesser made motion to approve report. Cindy Waldemer seconded. Motion passed.
4. **Approval of Current Bills** Shane Watson made motion to approve payment of current bills. Rodney Schreckenberg seconded. Motion passed.
5. **Correspondence** Library Director Annette Bland received letters from the Secretary of State's office announcing library would receive \$16,030 grant and notice from Senator Terry Brandt that she would be visiting Columbia, Wednesday July 21, at Proving Ground.
6. **New Business**
 - Building Maintenance Repairs were again made to library roof. Roof did not leak after last week's heavy rains but will continue to monitor. Elevator door was not functioning properly. Repairs were made but technician noted sensors were going bad and may need to be replaced. Shortly after elevator again broke down. Shane Watson made motion to have Kone make necessary repairs at a cost of \$5,365.00. Diane Stechmesser seconded motion. Motion passed. Rain is coming through basement back door. Tim Ahrens at City Hall will be contacted about having entire building inspected in the near future.
 - COVID Guidelines Library operations are running as normal. Signs in library read "Masks No Longer Required but recommended for those not fully vaccinated".
 - Library Pre-K Program This program will begin in September. We will follow CDC guidelines on mask wearing.
 - Illinois Public Library Annual Report The report was submitted on June 29th. It will be provided at next Board meeting.
 - IHLS: Barcode Placement Member libraries are asked to process their books with barcodes on the outside of materials, on the top right corner.
 - Summer Reading Program Currently there are 685 participants. 66 programs were offered and 47 have been completed.
 - Employee Resigning Sue Brewster turned in her two weeks noticed on June 10th. The library had a luncheon for her and Janese and gifts were given to them.
 - Library Trustee The Board discussed the recent removal of Board Member Kathleen Habermehl by the new Mayor.
 - STATS June Items Circulated 8148, New Items 410

Endowment Meeting The regular meeting was suspended to allow Sarah Arendell, a representative of Edward Jones, to present information on monies in Endowment Fund.

7. **Adjournment** Diane Stechmesser made motion to adjourn meeting. Shane Watson seconded. Meeting adjourned at 7:56. Our next meeting is August 10, 2021.

Diane Stechmesser

Secretary