

Columbia Public Library
Board of Trustees Meeting
October 12, 2021

The October meeting of the Columbia Public Library was called to order at 7:00 p.m. by President Dan Brutton. Those in attendance included Barry Krizan, Chris Trowbridge, Dan Brutton, David Jackson and Kathleen Endraske.

1. **Approval of Minutes:** Motion was made by Barry Krizan to approve minutes from the September meeting. David Jackson seconded. Motion passed.
2. **Public Comment:** No requests were made to address the Board.
3. **Treasurer's Report:** No report was made.
4. **Approval of Current Bills:** Chris Trowbridge made a motion to approve payment of the current bills. David Jackson seconded. Motion passed.
5. **New Business:**

Illinois State Library Grant: As a result of a grant application completed by Annette Bland, the Library was awarded a \$11,795 to implement two early literacy stations as well as an educational tablet for ages 2-12.

Building Maintenance: Justin Osterhage met with Dennis Woods from Lakeside Roofing. Awaiting quote on repairs to the duct work as well as repairs to another structure on the roof. Ken Ebers will begin the Knot Box project on November 2.

Book Sale: A sale was held during the FestiFall event on October 3. The library was open for business from 1-6:00 p.m. that day. Close to 200 people passed through our doors to attend the book sale.

City Council Report: Mayor Hill has requested a report be given by each department head on a rotating basis. Annette Bland presented on October 4.

Marketing: The library is sponsoring the Columbia High School Band Christmas Concert at a cost of \$300.

Holiday Closure: Annette Bland asked the Board to consider closing on Saturday, November 27 for the Thanksgiving holiday weekend. Will discuss at next meeting.

Board Orientation: The Board reviewed Chapters 4-9 in Serving Our Public 4.0 Standards for Illinois Public Libraries.

6. **Adjournment:** Chris Trowbridge made the motion to adjourn. Kathleen Endraske seconded. Meeting was adjourned at 7:50 p.m. Our next meeting is Tuesday, November 9, 2021.

Chris Trowbridge for Diane Stechmesser, Secretary