



# Librarian Report

## April 8, 2025

**Girl Scouts Silver Award Project:** Work on the project will begin in early May. The Department of Public Works has chosen a small plot of land on the side of the building closest to the children's playground as an ideal location.

**IMLS Funding Cuts:** Most of the Institute of Museum and Library Services (IMLS) staff have been placed on administrative leave and grants are not being processed at this time. Grants from IMLS pay for a significant cost of the SHARE interlibrary loan delivery service and the OCLC cataloging and interlibrary loan services among other things. The Illinois State Library and the IHLS Consortium are working to find ways to continue these services. An increase in our cost share is possible.

**CPL Memorial Endowment Association:** The Annual Report and accompanying forms to change the registered agent from Rodney Schreckenbergh to Sara Joergens were returned to the library from the Secretary of State in early March. A letter explained that the fee originally submitted was \$13 but should have been \$18 and that further information was needed on one of the forms. The forms have been re-submitted and we are awaiting confirmation that they have been accepted. The endowment is listed as "Not in Good Standing" at the moment.

### **Board member terms ended April 2025: Discuss**

- Barry Krizan

Both Becky Hunt and Patrice Bain have expressed interest in Chris Trowbridge's open position.

**Building Maintenance:** The roof developed a significant leak in the large print section. The roof was beginning to bow and plaster was coming loose. The area was blocked off on the advice of the roofers. A roof repair was completed around our scupper drains, and the area is no longer leaking. The Department of Public Works has been notified that the ceiling now needs to be repaired.

**Regions Bank Account: Discuss and Approve.** Sarah Arendell will provide advice on investing the June 2020 donation of \$106,241.51 into the Memorial Endowment fund. The money is currently in the Regions Special Designated Fund account which has a balance of \$143,912.48.

	March	February	January	December	November	October
Physical Items Circulated	6018	5283	5383	5198 With renewals 5638	5013 With renewals 5370	5742 Ren. 6302
Physical Items Circulated 23/24	6473	5959	6072	5197	6277	6417
Online Items Circulated	2354	2118	2498	2022	1987	2038
Online Items Circulated 23/24	2105	1315	1838	1581	1620	1615
Online Newspapers	2370	3204	2355	2193	2401	2105
Online Newspapers 23/24	3006	3204	2862	2924	2924	1674
New Items Added to Collection	219	121	204	42	230	258
Library Website Visits	3077	3103	3269	2901	2592	2938
New Patrons	32	44	32	30	25	38
New Patrons 23/24	59	35	27	25	26	42
Program attendance	379	165	173	293	276	890
Notary Service	20	4	4	1	7	26
Door Count	3853	3103	2565	2900	2900	4432