



Librarian Report

December 9, 2025

Board of Trustees:

- Rebecca Hunt donated bingo gifts for the American Legion Senior Club. Thank you, Rebecca!
- Barry Krizan was honored at the November 17th City Council meeting. Thank you to everyone who was able to attend Barry's special day.

Building Maintenance:

- The lobby men's restroom wall has been fixed and we have reopened that restroom. It had been previously locked for an extended period of time due to repeated property damage.
- The toilet seats were replaced in the two bathrooms within the library by the elevator.
- I am in the process of arranging the annual elevator inspection that needs to be completed by March 2026.
- Crownworx Roofing inspected our roof to determine if silicone sealant might help us to avoid future leaks. At this time they recommended sealing off areas that are showing wear. They suggested this as a first step/less expensive option before/if we consider completely silicone sealing the entire roof. Their quote for patch sealing is included in the board packet. Is this an option the board would like to consider?

Community

- Stephen Kennedy photographed Columbia Public Library for his photo gallery on 618 area code libraries. The photos can be viewed at <https://www.stephenkennedy.com>.
- Tom Smith partnered with us and presented "The Kaskaskia-Cahokia Trail" at the American Legion Senior Club on December 4th.
- Dennis Patton presented "Railroads of Monroe County" at our American Legion Senior Program on November 20th. This program had our highest attendance yet, with 52 people in the audience.
- Seven library staff members participated in the holiday parade. It was a fun evening for all.
- I attended an America's 250th Anniversary Committee meeting with Marla Rose and Alderman Lauren Nobbe.
- Crystal, Stephanie and I attended a 75th Anniversary Committee on November 24th. We have the kickoff on February 21, 2026 almost planned out.
- 8 Garden Place seniors were bussed to the library on November 14th. They picked out reading materials, enjoyed social time, and played bingo.
- The Library hosted the Rotary Club on December 3rd.
- Stephanie attended a CROWN meeting on December 3rd.
- I volunteered at the Rotary Club Blood Drive on December 9th.

Endowment Fund

- The Not for Profit Annual Report is due for the Memorial Endowment Fund. It needs to be signed by the Secretary, Treasurer or President.

Friends of the Library

- The Friends of the Library are selling tote bags for \$10 as a library fundraiser. Stephanie was instrumental in the design of the bags. The bags can be purchased at the library front desk.



Staff

- Crystal was unexpectedly out of work for a week. The staff and I all pitched in and were still able to hold the majority of the programs scheduled for that week.
- The staff development luncheon will be held December 10th. The staff are very grateful for this upcoming luncheon and thank the board for your generosity.

Statistics:

	November	October	September	August	July	June
Physical Items Circulated	5,643	5,912	5,729	5,780	7039	7531
Physical Items Circulated 24/25	5,013	5,742	5,742	6,171	6845	6845
Online Items Circulated	2,253	2,290	2,389	2,308	2,589	2389
Online Items Circulated 24/25	1,987	2,049	2,038	2,274	1948	1948
Online Newspapers	2,723	3,262	2,460	2,407	2,173	2177
Online Newspapers 24/25	2,401	2,105	2,105	N/A	2731	2731
New Items Added to Collection	173	269	267	282	211	196
Library Website Visits	4,272	2,938	2,966	3,357	3,879	3034
New Patrons	17	29	31	38	37	54
New Patrons 24/25	25	38	38	37	75	75
Program Attendance	570	916	484	135	1,831	948
Notary Service	14	33	32	20	24	26
Door Count	2,643	3,693	3,356	3,423	4,456	4,287