

Columbia Public Library  
Board of Trustees Meeting

December 9, 2025

The December meeting of the Columbia Public Library was called to order by President Dan Brutton at 7:00 pm. Those in attendance included Dan Brutton, Michelle Sawicki, Diane Stechmesser, Kathleen Endraske, Rebecca Hunt, David Jackson, Cindy Waldemer, and John Daab.

1. **Approval of Minutes:** Minutes of the November meeting were reviewed. David Jackson made motion to approve minutes. Rebecca Hunt seconded. Motion passed.
2. **Public Comment:** No requests were made to address the Board.
3. **Treasurer's Report:** Library Director Michelle Sawicki reviewed the reports for previous month. She voiced some concern over the Dues and Subscription total but felt with some adjustments, the final Total Expense was on track. Rebecca Hunt made motion to approve report. Diane Stechmesser seconded. Motion passed.
4. **Approval of Current Bills:** Cindy Waldemer made motion to approve payment of bills. David Jackson seconded. Motion passed.
5. **Correspondence:**
6. **Old Business:**
7. **Librarian Report:** Board of Trustees Rebecca Hunt donated Bingo prizes for the American Legion Senior Club. Barry Krizan was honored for his 50 years of service on November 17<sup>th</sup> at the 6:30 City Council meeting. Building Maintenance The lobby restroom wall was fixed and restroom reopened. Toilet seats were replaced. Annual elevator inspection needs to be completed by March 2026. Crownworx Roofing inspected library roof and gave bid for partial silicon sealing. Board had questions about cost of total roof replacement and warranty issues. Michelle will get more information. Community Stephan Kennedy photographed the library for his photo gallery on 618 area code libraries. Tom Smith partnered with library and presented "The Kaskaskia-Cahokia Trail" at the American Legion Senior Club on December 4<sup>th</sup>. It is now on display at the library. Dennis Patton presented "Railroads of Monroe County" at the Legion Senior Club on November 20<sup>th</sup>. Seven staff members participated in the holiday parade. Michelle attended the America's 250<sup>th</sup> Anniversary Committee meeting. Crystal, Stephanie and Michelle attended a 75<sup>th</sup> Anniversary Committee meeting on November 24<sup>th</sup>. Kickoff is planned for February 21, 2026. Garden Place seniors were bussed to the library on November 14<sup>th</sup> for book selection, bingo and social time. The library hosted the Rotary Club on December 3<sup>rd</sup>. Stephanie attended a CROWN meeting on December 3<sup>rd</sup>. Michelle volunteered at the Rotary Club Blood Drive on December 9<sup>th</sup>. Endowment Fund The Not for Profit Annual Report is due the Memorial Endowment Fund. Friends of the Library The Friends are selling tote bags for \$10 as a fundraiser. Stephanie took a leading role in the design. Staff Crystal was unexpectedly out of work for a week. The staff and Michelle covered for her. December 10<sup>th</sup> the staff development luncheon was held. The staff appreciated the board's generosity. Statistics new numbers for November were listed. Board Meeting Dates The dates for meetings in 2026 were reviewed. Diane Stechmesser made motion to approve. Kathleen Endraske seconded. Motion passed.
8. **Adjournment:** Diane Stechmesser made motion to adjourn. Cindy Waldemer seconded. Meeting adjourned at 7:35. Our next meeting is Tuesday, January 13, 2026.

Diane Stechmesser Acting Secretary