



Librarian Report

January 13, 2026

Board of Trustees:

- Cindy Waldemer has agreed to take over the secretary position.

Building Maintenance:

- Sidebarr replaced the HDMI cables on our computers.
- Crownworx Roofing's answers to the questions proposed by the board are included in your packets along with the quote for silicone patching.
- The elevator will be inspected on January 14th.
- We've received notice from Kone that we are required to install door lock monitoring devices by 2029. The cost will be substantial, with an estimate of between \$26,000 – \$30,000. There is a possibility our elevator may need to be upgraded before the install as well. Kone will give us a more exact price after the elevator inspection on January 14th.

Community

- I gave tours on behalf of the Historical Society at the Miller-Fiege Home from 6-9pm on December 12th.
- Our Santa event on December 13th went very well. We had 226 people in attendance.
- I attended a Women's Club holiday event.
- Pam from Garden Place and I planned and hosted the Legion Senior Club Christmas Party on December 18th.
- I Christmas caroled at Garden Place with the Rotary Club on December 18th.
- I attended the Chamber of Commerce Civic Club Dinner on December 18th.
- The Library hosted a Rotary Club meeting on January 7th.
- Crystal and I attended a Library 75th Anniversary Committee meeting.
- I helped pass out bells at the Ringing of the Bells event at City Hall on New Year's Day.
- Stephanie attended a CROWN meeting on January 7th.
- Garden Place residents were bussed in to pick out library materials, socialize and play bingo.

Endowment Fund

- The Endowment Annual Report has been filed with the state.

Friends of the Library

- The 75th Anniversary Kickoff event will be held Saturday, February 21st.

Grants

- The Per Capita Grant has been applied for and accepted.

IMRF

- The Library has been notified by IMRF that we have a shortage of \$29,860.23 in our IMRF employer reserve account because “the cost of member’s retirement is greater than the employer contributions made over the member’s working career.” A letter explaining this situation is included with your board packets. Doug Brimm is currently looking into this situation.

Programming

- EMS would like to hold babysitter classes in our basement. They do charge for the materials and supplies for the class which amounts to \$70 per person. The fee would be payable directly to EMS and collected before the class (not on premises). Our current policy states: “The room is limited to non-profit groups. No admission fee may be charged nor money collected nor other money raising activities conducted.” Does the board make exceptions for city departments using the library meeting room?

Staff

- The staff development luncheon was held December 10th. The staff were all very grateful for the board’s generosity.

Statistics:

	December	November	October	September	August	July
Physical Items Circulated	5,176	5,643	5,912	5,729	5,780	7039
Physical Items Circulated 24/25	5,198	5,013	5,742	5,742	6,171	6845
Online Items Circulated	2,340	2,253	2,290	2,389	2,308	2,589
Online Items Circulated 24/25	2,022	1,987	2,049	2,038	2,274	1948
Online Newspapers	2,240	2,723	3,262	2,460	2,407	2,173
Online Newspapers 24/25	2,193	2,401	2,105	2,105	N/A	2731
New Items Added to Collection	271	173	269	267	282	211
Library Website Visits	3,047	4,272	2,938	2,966	3,357	3,879
New Patrons	27	17	29	31	38	37
New Patrons 24/25	32	25	38	38	37	75
Program Attendance	634	570	916	484	135	1,831
Notary Service	16	14	33	32	20	24
Door Count	3,131	2,643	3,693	3,356	3,423	4,456