



Librarian Report

April 14, 2026

Building Maintenance:

- Kone and Barcom were out April 14th to continue working on our elevator.
- Rienhold will be replacing our basement water heater because it is rusting. This is an expense that Annette had budgeted for.
- The Library was unable to obtain a W9 from Crownworx Roofing so I will be contacting other companies regarding roof maintenance.

Community

- I judged essays for the Rotary Club Scholarship.
- Crystal, Stephanie and I attended a Friends of the Library 75th Anniversary Committee meeting.
- I judged essays and drawings for the Monroe County America's 250th Anniversary Committee.
- Crystal attended a Reaching Forward South Planning Committee meeting.
- I helped DAR set up the display of Parkview Elementary America's 250th anniversary artwork in the library.
- The Library hosted a CROWN meeting and Stephanie and Crystal attended.
- I attended an America 250th County-wide Planning Committee.
- The Library hosted Garden Place residents to enjoy books, bingo and snacks.
- I attended a Rotary Club social.
- The Library hosted Judy Jennings and Brenda Lanman at the American Legion Senior Club. They gave a talk on how to start your family tree.
- The Library hosted Bryant Fifer from Senior Benefit Services at the American Legion Senior Club. Bryant discussed Medicare updates for seniors.
- I attended the 250th Essay and Drawing Award Ceremony at the Waterloo Courthouse.

Finances (Approval)

- A 2026/27 budget is included in your board packet for approval.
- Our Endowment Fund meeting will be conducted at our May board meeting.

75th Anniversary

- I have sent to Marla Rose (City Hall) information to have one StoryWalk sign designed by Discover Downstate. We will then seek approval from the city for locating the StoryWalk signs along the library's front walkway.

IMRF

- The City has yet to hear a final decision on the requested exemption regarding the pending IMRF shortage of \$29,860.23.

National Library Week

- National Library Week is April 19-25. Activities include:
 - Hiding rainbows around town. People who find the rainbows will bring them to the library to win a prize.
 - People who sign up for a library card will be entered into a drawing for a \$50 Amazon gift card.
 - Patrons can spin a wheel in the library to win a prize.
 - Throw Back Thursday library history posts will focus on past National Library Weeks.
 - A Columbia Library trivia challenge.

Staff

- Madison will be leaving for college in the fall. She will work with us until the end of July. I will be posting a circulation assistant position in May.

Statement of Economic Interest

- Each board member should have received a letter from the County explaining how to access your Statement of Economic Interest. The deadline to file is May 1st. If you have not received your letter or are having trouble filling out the online form, please let me know.

Summer Reading

- Crystal is currently seeking sponsorships for our summer reading program. A copy of the sponsor letter and programs we have planned is included with your board packet.
- We will be producing another glossy brochure mailing to promote our Summer Reading Program and 75th Anniversary. The Friends Group have agreed to pay half of the cost.

Training

- I attended the virtual Public Library Association Conference April 1, 2 and 3.
- Crystal, Geri, Linda and I attended the Reaching Forward South Conference on April 10th.
- The City will be sending each of you a link to take sexual harassment training. If you already take sexual harassment training on behalf of another entity, you do not need to take it again; just bring in a copy of your certificate of completion.

Statistics:

	March	February	January	December	November	October
Physical Items Circulated	5,997	5,963	5,765	5,176	5,643	5,912
Physical Items Circulated 24/25	6,018	5,283	5,383	5,198	5,013	5,742
Online Items Circulated	3,008	2,403	2,512	2,340	2,253	2,290
Online Items Circulated 24/25	2,354	2,118	2,498	2,022	1,987	2,049
Online Newspapers	2,777	2,607	2,336	2,240	2,723	3,262
Online Newspapers 24/25	3,006	3,204	2,355	2,193	2,401	2,105
New Items Added to Collection	258	159	303	271	173	269
Library Website Visits	3,326	3,402	3,549	3,047	4,272	2,938
New Patrons	19	27	19	27	17	29
New Patrons 24/25	32	44	32	32	25	38
Program Attendance	620	714	381	634	570	916
Notary Service	21	22	22	16	14	33
Door Count	3,768	3,212	2,882	3,131	2,643	3,693